

Reduce your Accounting Headache by 100%

Q-Financial Solutions enables SME's to achieve cost savings by working smarter and more efficiently. We help you cut out the non-value adding processes in your finance function thereby saving you money.

We also ensure that you receive the right reports to run your business effectively.

Our Financial Controller service ensures that you meet your business needs always.

OUR SERVICES:

- Finance Process Improvements involving review of overheads and other cost saving measures for the Finance Function
- Management & Board Reports
- Budgeting & Cash Flow Management
- Bookkeeping & Accounts
- Managing the Year-end process and liaising with Accountant & Auditors
- Onsite Accounts Staff Training
- Account Staff Recruitment
- Company Secretarial Services & Database Management and Maintenance
- Tax Planning & Advice
- Drafting Business Plans, Proposals and Presentations
- Company Formation and Review of Business Contracts
- Sourcing for Suppliers – Utilities, IT etc.

CONTACT US TODAY AND SEE HOW WE CAN SIMPLIFY YOUR BUSINESS AND SAVE YOU MONEY

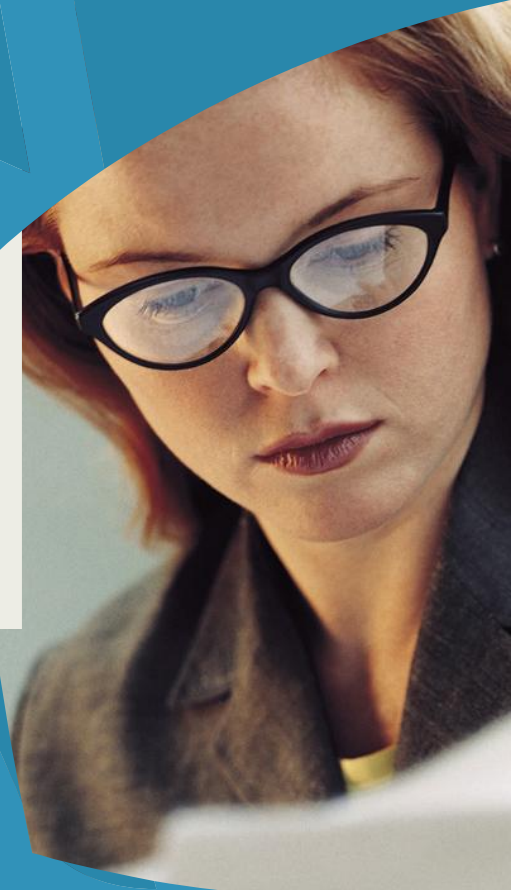
CALL NOW TO CLAIM YOUR FREE BUSINESS HEALTH CHECK



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Simplify your Business and Gain more Control.



During these tough times, we need to find ways to be more **Efficient and Work Smarter!!!** Our Unique offering in this current climate is **Saving Money**; why not find other ways to be more efficient!

Why pay for what you don't need? **The Benefits** of working with us are that you only pay for the services you require. No extra cost for office space, Equipment, holiday pay, sick pay and you have the added bonus of a range of expertise available to you and a **Genuine interest** in helping you grow your business.

Comprehensive Financial Controller Service

IN ADDITION TO SAVING YOU MONEY WE ALSO OFFER THE FOLLOWING SERVICES:

BOOKKEEPING SERVICES

This includes:

- Sales Ledger
- Purchase Ledger
- Expenses
- Payment listings
- Bank Reconciliation
- VAT Returns
- Journal Postings
- Payroll
- Maintain Fixed Asset register
- Stock control

MANAGEMENT ACCOUNTS

We provide monthly or quarterly management reports which include the following:

- Profit & Loss Account
- Balance sheet
- Budgeting
- Cash Flow forecast
- Aged debtor analysis
- Aged creditor analysis
- Other ad-hoc reports as required

CREDIT MANAGEMENT

We can assist you to chase outstanding debts and ensure that your cash flow is monitored on a regular basis.

SOFTWARE

If you are unsure about which software will be right for your business, we can assist you to make the right decision.



NEED AN ACCOUNTANT FOR YEAR END AND AUDITS

We know how difficult finding the right accountant can be. We can assist you in making that decision by contacting a few local accountants on your behalf and helping with the selection

STAFF TRAINING

We provide cost effective onsite accounting training that will bring your accounts staff up to date with the necessary skills to run reports and cut out the non value adding processes in your accounting function.

STAFF RECRUITMENT

We are able to assist you in recruiting finance staff either on a temporary or permanent basis. We will help you conduct interviews and ensure that you have the right accounts person for your business.

COMPANY SECRETARY

We can attend board meeting, take minutes, file annual returns to companies house & charity commission and maintain membership database for not for profit organizations.

TAX PLANNING & ADVICE

We work with a network of tax advisers and we will assist you in setting up a meeting to get the best possible advice.



NEXT STEP

Arrange a no obligation meeting to assess your current finance function. This will enable us understand the nature of your business, your business culture and of course your internal processes and industry.

We will explain our proposal in more detail based on the information you have provided and outline how we can add value to your business.

Once everyone is happy, we will generate a more detailed plan and outline the resources and expertise we will be providing to be able to undertake your work

- Establish where you are now
- Understand how the finance function enables your business
- Improve and smooth the process flow and remove the non value adding processes
- Design reports that will enable management achieve its goals
- Involve accounts staff and equip them with the skills to manage the process and run reports
- On-going support to assist business growth